

MAR 25 2013

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: MARGARET COOK
TODAY'S DATE: MARCH 18, 2013

DEPARTMENT: PURCHASING

SIGNATURE OF DEPARTMENT HEAD: MARGARET COOK, CPPB

REQUESTED AGENDA DATE: MARCH 25, 2013

SPECIFIC AGENDA WORDING: Consider and declare surplus under Local Government Code 263.152 (a)(1) a 1998 Etnyre Model K Chip Spreader, Model K S/N #K625 from Precinct #1.

PERSON(S) TO PRESENT ITEM: MARGARET COOK, CPPB

SUPPORT MATERIAL:

TIME: 5 min

ACTION ITEM: x
WORKSHOP _____

(Anticipated number of minutes needed to discuss item) **CONSENT:** _____

EXECUTIVE: _____

STAFF NOTICE:

COUNTY ATTORNEY: x

IT DEPARTMENT:

AUDITOR: _____

PURCHASING DEPARTMENT: _____

PERSONNEL: _____

PUBLIC WORKS: _____

BUDGET COORDINATOR:

OTHER: Commissioner Bailey

*****This Section to be Completed by County Judge's Office*****

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date _____